CITY OF HOT SPRINGS, ARKANSAS
Job Description

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions herein described.

Concrete Worker

Department	**Street Division**
Pay Grade	**6**
FLSA Status	**Non-Exempt**
Safety Sensitive	**Yes**

JOB SUMMARY

Performs a variety of manual labor tasks associated with concrete, asphalt, street, and storm sewer maintenance and the operation of small vehicles and power equipment. Work is normally performed under the guidance of a Crew Leader, under the direct supervision of a Street Supervisor, but some assignments require working independently.

ESSENTIAL JOB FUNCTIONS

- Sets up and removes barricades, lane cones, and warning signs to channel traffic around work crews.
- Drives truck when traveling to and from job sites.
- Assists with clean-up operations at accidents, spills, and other emergency situations.
- Rakes and shovels asphalt and concrete materials in Street pavement operations.
- Operates jackhammers and pneumatic compacting equipment.
- Operates vibratory rollers, air compressors, hydraulic tools, and other similarly sized maintenance equipment.
- Assists in removal and replacement of concrete, forming, finishing, and cleanup.
- Drives and operates various medium and light duty trucks including snowplows and salt/sand spreaders as needed.
- Performs any work as required (concrete work, asphalt work etc.).
- Assists with other divisions and departments in street related activities.
- Assists with staking.
- Cleans drainage ditches, storm drain pipe, and catch basins.
- Drives and operates various light duty trucks including snowplows and salt/sand spreaders as needed.
- Serves as First responder in inclement weather. Remains flexible in work schedule and subject to after hour call outs.

- Trims trees for clearing street and improving thoroughfares for safe travel.
- Makes minor repairs and adjustments on comparable equipment.
- Performs any other related duties as required or assigned.

Supervision Received:
Reports to Street/Urban Forestry Field Supervisor.

Supervision Exercised:
None.

QUALIFICATIONS

Education and Experience:
High school diploma or equivalent; and one (1) year in the operation of construction and maintenance equipment; or any equivalent combination of education and experience.

Licenses or Certifications:
Must possess a valid State of Arkansas Driver's License and a clean driving record.

PHYSICAL/MENTAL DEMANDS

Frequently stands, walks, talks, and hears; occasionally sits; uses hands to handle objects; reaches with hands and arms; stoops, kneels, crouches, or crawls; may use sense of taste or smell; specific vision requirements include close, color, distance, peripheral, and the ability to adjust focus; occasionally required to lift up to 70 pounds.

WORK ENVIRONMENT

The noise level in the work environment is usually very loud; exposed to outdoor weather conditions, fumes or airborne particles, and wet, humid conditions (non-weather); works in high precarious places and near moving mechanical parts; at risk of electrical shock and/or vibration.

EMPLOYEE ACKNOWLEDGEMENT

I hereby acknowledge receipt of the job description and certify that I am able to perform the essential duties and responsibilities of this position and that I meet the qualification requirements stated herein. I acknowledge that in addition to the duties outlined above, I may be required to perform additional duties not specifically spelled out in this job description.

_____ _____

Employee Signature **Date**

The information in this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, environmental conditions, or qualifications required of employees assigned to this job, and does not in any way represent a contract of employment.

The City of Hot Springs is an Equal Opportunity Employer and will not knowingly permit discrimination in hiring, promotion, or other conditions of employment with regard to race, color, religion, sex, age, disability, veteran status, marital status, ethnicity, pregnancy, sexual orientation, or national origin.