EMPLOYMENT OPPORTUNITY
FACT SHEET

AS A PARTNER WITH THE ARKANSAS DEPARTMENT OF WORKFORCE SERVICES, WE REPORT ALL APPLICANTS WHO FAIL TO KEEP THEIR SCHEDULED INTERVIEW OR FAIL TO REPORT FOR A SET START DATE. ONLY SERIOUS APPLICANTS NEED APPLY.

POSITION: **Transportation Attendant**

LOCATION: **Hot Springs SCAT**

HOURS: **Full-Time 30 Plus Hours per Week / Schedule Varies**

APPLICATION DEADLINE: Open until Filled

DATE POSITION TO BE FILLED: As Soon As Possible

SALARY: $ 16.00 per hour

JOB DUTIES:

Provide support and oral direction to passenger in the process boarding/exiting being seated including the fastening of the seat belt is passenger requests assistance.

Ensure children are safely secure and seated in approved manner of seat and child is safety restraint.

Answers questions about bus schedules, travel routes, bus services and announces the presence and provides assistance as necessary to and/or from at the entrance of the building at the specified pick-up location.

Assist passengers and maintain order on the vehicle in order to assure drivers attention isn't distracted from safely operating the vehicle.

EDUCATION REQUIREMENTS: Ability to read and write English.

EXPERIENCE NEEDED: Must be able to follow written/oral instructions and be able to work flexible schedule.

OTHER REQUIREMENTS: Pre-Employment Drug Screening and Criminal Background Check. Must be at least 21 years of age. Must regularly lift and/or move up to 10 lbs., frequently lift and/or move up to 25 lbs. and occasionally lift and/or move up to 50 lbs.

"EQUAL OPPORTUNITY EMPLOYER"

Central Arkansas Development Council

To download Employment Application go to www.cadc.com or for more information call 501-315-1121

"Equal Opportunity Employer" **NOTICE OF NON DISCRIMINATION** The Central Arkansas Development Council complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, Central Arkansas Development Council does not discriminate on the basis of race, sex, color, age, national origin, religion, disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the Central Arkansas Development Council programs and activities, as well as the Central Arkansas Development Council hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Central Arkansas Development Council nondiscrimination policies may be directed to **Dana Bates, Title VI Coordinator, P.O. Box 580, Benton, AR 72018, (501) 315-1121** (Voice/TTY711). Free language assistance for Limited English Proficient individuals is available upon request. This notice is available from the Title VI Coordinator in large print, on audiotape and in Braille.