



CITY OF HOT SPRINGS, ARKANSAS

Job Description

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions herein described.

CAPS Truck Driver

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| Department | Solid Waste – Administration |
| Pay Grade | 10 |
| FLSA Status | Non-Exempt |
| Safety Sensitive | Yes |

JOB SUMMARY

Performs skilled equipment operation and truck driving tasks.

ESSENTIAL JOB FUNCTIONS

- Collects waste, brush, and miscellaneous items as set forth on specific routes.
- Observes all state and federal highway laws for safe operation of vehicle.
- Ensures that the loading mechanisms of the CAPS truck work correctly and that the operation of equipment is done safely and without damage to equipment or property.
- Inspects the vehicle before, during and after operation and reports any issues to the supervisor;
- Instructs the assisting operator in movement of appliances, brush, and other items to a position from which they can be properly loaded on the CAPS truck.
- Ensures that the assisting operator is in position to guide while backing the vehicle.
- Ensures that spillage is cleaned up around the collection site.
- Instructs and trains the assisting operator.
- Performs operator maintenance on the vehicle (including washing, cleaning, check tire pressure, etc.).
- Performs any other related duties as required or assigned.

Supervision Received:

Works under general supervision of an administrative superior.

Supervision Exercised:

None.

QUALIFICATIONS**Education and Experience:**

High school diploma or equivalent; and one (1) year in the operation of comparable class trucks and loading devices preferred; or any equivalent combination of education and experience.

Licenses or Certifications:

Must possess a valid Commercial Driver's License (Class B) and a clean driving record.

Knowledge, Skills and Abilities:

- Working knowledge of occupational hazards and safety precautions related to the equipment and an appreciation of such hazards and precautions relating to the solid waste industry.
- Ability to drive refuse collection vehicles and to operate the loading mechanisms without close supervision.
- Ability to understand and follow verbal and written instructions.
- Ability to complete forms and make simple reports accurately.
- Ability to perform strenuous labor tasks under all types of weather conditions.

PHYSICAL/MENTAL DEMANDS

Frequently stands, walks, talks, and hears; occasionally sits; uses hands to handle objects; reaches with hands and arms; stoops, kneels, crouches, crawls, climbs, or balances; may use sense of taste or smell; specific vision requirements include close, color, distance, peripheral, and the ability to adjust focus; occasionally required to lift up to 70 pounds.

WORK ENVIRONMENT

The noise level in the work environment is usually very loud; exposed to outdoor weather conditions, fumes or airborne particles, toxic or caustic chemicals, and extreme heat or cold and wet, humid conditions (non-weather); works in high, precarious places, and near moving mechanical parts; at risk of electrical shock and/or vibration.

EMPLOYEE ACKNOWLEDGEMENT

I hereby acknowledge receipt of the job description and certify that I am able to perform the essential duties and responsibilities of this position and that I meet the qualification requirements stated herein. I acknowledge that in addition to the duties outlined above, I may be required to perform additional duties not specifically spelled out in this job description.

Employee Signature

Date

The information in this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, environmental conditions, or qualifications required of employees assigned to this job, and does not in any way represent a contract of employment.

The City of Hot Springs is an Equal Opportunity Employer and will not knowingly permit discrimination in hiring, promotion, or other conditions of employment with regard to race, color, religion, sex, age, disability, veteran status, marital status, ethnicity, pregnancy, sexual orientation, or national origin.