



## **Pilot Instructor**

Date: June 2025

Location: Little Rock, AR

Clearance: Secret

Travel: CONUS/OCONUS

## **Job Description**

### **Summary/Objective**

The Pilot Instructor provides C-130J Aircraft Systems/operational procedures instruction in aircraft/ classroom/ simulator and/or practical environments. Assist as C-130J Subject Matter Expert in development of curriculum for new type courses as required. May provide additional special services such as courseware review and other additional administrative duties such as publications, safety, quality audits, Flight Crew Information File (FCIF), scheduling, and other duties as maybe assigned, etc.

### **Essential Functions**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The essential job functions for this position include:

- Provides hands-on instruction and demonstration of C-130J Pilot procedures in C-130J aircraft, classroom, and C-130J simulator or other platform environments.
- Provides training for Visual Threat Recognition Avoidance Training (VTRAT).
- Provides C-130J specific Crew Resource Management (CRM) and Instrument Refresher Course (IRC) training.
- Must be thoroughly proficient in demonstrating, evaluating, diagnosing, and critiquing student performance; identifying learning difficulties; recognizing objectives not accomplished; and prescribing and conducting remedial instruction.
- Assists as a C-130J Subject Matter Expert in the development of curriculum for new type courses as required.
- Acts as a Lesson C-130J Subject Matter Expert to review existing lessons and/or changes to existing lessons.
- Provides suggestions to improve and update training policies and procedures.
- Promotes a positive attitude towards learning and embracing new technologies and tasks.
- Conducts ground training for other crewmembers to include diagnosis and remediation of student issues.
- Assists in project and development work as assigned.
- Performs administrative duties such as scheduling, record keeping, monitoring student progress, counseling, quality assurance, safety, security, and maintenance of training programs and equipment.
- Must be physically able to enter simulator, experience simulator motion and take cognizance of attendees' safety when on board the simulator.
- Must be able to stand up and conduct academic instruction in simulator and classrooms for up to six hours each day.
- Must maintain proficiency in hands-on operation of essential C-130J Aircrew Training Devices.
- Aviation instruction is a highly specialized function that requires the instructor to have prior aircraft operating experience and the ability to hold creditability and the attention of the customer attendees.

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- Must acquire and maintain instrument, take-off, landing, and emergency procedure proficiency.
- Evaluates instructor personnel in classroom and devices, if required.
- Perform observation flights biennially in Mission Essential Personnel (MEP) status aboard C-130J aircraft (as required).
- Ensure compliance with Air Education Training Command Instruction (AETCI) 36-2909

### **Competencies**

Required skills and abilities to effectively perform this position include, but are not limited to:

- Must have the ability to read, analyze, and interpret the most complex documents.
- Will be required to respond effectively to sensitive inquiries and complaints.
- Must be able to generate effective oral and written presentations and proposals on complex subjects.
- Ability to participate in periodic aircraft familiarization flights.
- Must acquire, maintain, and demonstrate proficiency in emergency procedures.
- Ability to work with minimal supervision.
- Must be able to calculate figures and amounts, prices, commissions, and percentages, and to draw and interpret graphs.
- Must be able to define problems, collect data, establish facts, and draw valid conclusions. An ability to interpret complex customer requirements and attitudes from verbal, non-verbal, and written communication is desirable.
- Strong facilitation, and data analysis skills required

### **Education and Experience**

- A bachelor's degree plus 3 years of recent specialized experience, OR;
- An associate's degree plus 7 years of recent specialized experience, OR;
- A major certification plus 7 years of recent specialized experience, OR;
- 11 years of recent specialized experience.
- Must have recent experience as a C-130J Instructor Pilot or Evaluator Pilot.
- Must have EXPERT Common Immersive Theater Environment (XCITE) experience.
- Completion of a formal USAF Instructor training course.
- Must have recent National Industrial Security Program Manual (NISPOM) related security management experience.
- Must have experience of use of the Computer-Aided Assessment System.
- Knowledge of and experience with the Visual Threat Recognition Avoidance Trainer (VTRAT).

### **Work Environment, Programs, and Tools**

This position operates in an office environment and communicate with computers, telephone, and printer/fax. Will be working in areas with risk of electrical shock and from moving mechanical parts driven by hydraulics under high pressure. Will at times be exposed to the following conditions: extreme heat, airborne particles, and loud noises. Must be able to walk and/or climb stairs and ladder into a simulator or airplane cockpit.

Must be able to stoop, bend, and crawl on top of or under machinery.

Must be able to detect odors or hear noises, bangs, etc., or other sounds to detect problems or flaws in the functioning of simulators and its surrounding environment.

### **Position Type/Expected Hours of Work**

This position will require adherence to the Government site hours of operation. This position is a full-time salaried position, expected to work 80 hours a payroll period. May require evening/weekend work and work outside of the Government site hours of operations when

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needed to support Program needs when approved. Must be willing to work any shift or day of the week as required.

**Travel**

Domestic and international travel may be required.

**Security Clearance**

Must be eligible for DoD Personnel Security Clearance. Must be a US Person, as defined by the International Traffic in Arms Regulations (ITAR)/Technical Assistance Agreement (TAA), eligible to receive and handle controlled classified & unclassified information. Personally responsible for proper classification and marking of all information and materials, in any form. Shall be assigned specific responsibility for Information Security by immediate supervisor or department management. Shall not divulge any information, or afford access, to other employees not having a need-to-know. Shall not divulge information outside company without management approval.

**Other Duties**

This job description is not intended to be an all-inclusive list of activities, duties, responsibilities, and standards required of this position. Duties, responsibilities, and activities may change at any time with or without notice.

**AAP/EEO Statement**

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