

TITLE LPN or RN (Nurse)

REQ NUMBER HEA-23-00004

OPEN DATE 3/14/2023

**FULL-
TIME/PART-
TIME** Part-Time

**NUMBER OF
OPENINGS** 1

**NUMBER
FILLED** 0

**EXEMPT/NON-
EXEMPT** Non-Exempt

DESCRIPTION **\$700 Sign On Bonus**

Pathfinder, Inc. has a mandatory Covid-19 vaccination policy for all employees. A candidate selected for a position may seek exemption from this policy for medical or religious reasons with a request for exemption form. The complete policy, exemption form, and any further information can be requested from Human Resources or the hiring manager.

GENERAL DESCRIPTION OF POSITION

Works under the direction of the Program Administrator, their designee or the RN Consultant. Prepares and provides assistance to Pathfinder Registered Nurses, staff, individuals served, parents, and/or legally responsible person of the consumers we serve. Administers medication and renders first aid and subsequent treatment to injured or ill clients as needed and qualified to perform. Is responsible for recording and charting of all medication during duties related to nursing.

SATURDAY & SUNDAY, 7:00AM, 3:00PM & 7:00PM

Pay: LPN \$20-\$22/RN \$22-\$24

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Insures that the facility is in compliance with ICF/DD regulations as it pertains to nursing care.
- Administers prescribed and treatment medications.
- Follows Individual Client's Self-Administer Program as outlined in the client's IPP.

- Responsible for ordering and receiving medications and other documentation required by ICF/DD regulations in regards to the medicine program.
- Ensures accurate count and documentation of controlled medications/substances and prepares the return of unused controlled drugs to the Health Department as required by law.
- Documents in client medical record as required by facility.
- Sterilizes, disinfects, anoints, and bandages minor cuts and burns.
- Administers medications, such as aspirin or antiseptic solution, to relieve pain or prevent infection until patient can receive professional care, and gives prescribed medicines and treatments for illness.
- Visits residents three to four times a day to administer/monitor and chart medications.
- Trains residents in self-medication (SAM).
- Gives tube feedings as necessary.
- Notifies families of infectious diseases.
- Maintains client medical control files.
- Performs any other related duties as required or assigned.

**POSITION
REQUIREMENTS**

Equivalent of four years in high school, plus night, trade extension, or correspondence school and/or specialized training, equal to two years of college.

Must have a current Arkansas State License as a Licensed Practical Nurse or Registered Nurse License.

Must possess current Arkansas driver's license, have current auto liability insurance and registration, and be physically able to drive to various locations in Arkansas.

While performing the functions of this job, the employee is continuously required to talk or hear; regularly required to stand, sit, use hands to finger, handle, or feel, reach with hands and arms; frequently required to walk; and occasionally required to taste or smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

LOCATION Eastwood/Westwood ICF/ID

**EOE
STATEMENT** PATHFINDER INC. IS AN EQUAL OPPORTUNITY EMPLOYER INCLUDING DISABILITY/VETS.

CLOSE DATE

ABOUT THE ORGANIZATION PATHFINDER, INC. POSITIONS ARE SAFETY SENSITIVE. A SAFETY SENSITIVE POSITION IS ONE WHERE THE EMPLOYEE HOLDING THIS POSITION HAS THE RESPONSIBILITY FOR HIS/HER OWN SAFETY AND/OR OTHER PEOPLE'S SAFETY. A PERSON IN A SAFETY SENSITIVE JOB MUST HAVE A SHARP MIND AND PERFORM THE JOB TASKS AND RESPONSIBILITIES CAREFULLY.

CITY West Memphis

POSITION # 43-00419-002

SALARY RANGE LPN \$20-\$22/RN \$22-\$24

GRADE None Specified